

**Midwest Renewable Energy Tracking System, Inc.**  
Board Meeting Minutes: December 15, 2008  
1:00 PM Conference Call

**Board Members**

*Present:*

- (1) Brian Rounds
- (2) Pat Keily
- (3) Larry Johnston
- (4) Chela O'Connor
- (5) Annette Bendish
- (6) Susan Mackenzie
- (7) John Pearce

*Absent:*

- (1) Bill Grant – Waiver of Meeting Notice received

*Others Present:*

- (1) Deborah Erwin
- (2) Eric Schroeder
- (3) Kelly Knauer
- (4) Dan Smies

**Proceedings**

Meeting called to order at 1:07 P.M. by President O'Connor

1. Waiver of meeting notice
  - a. MOTION made by President O'Connor to waive the notice of meeting requirement.
  - b. Seconded by Vice President Keily.
  - c. All in favor, motion passed.
  - d. A waiver of meeting notice was received from Bill Grant.
2. Adoption of Agenda
  - a. Addition to review proposed enhancements.
  - b. MOTION made by Susan Mackenzie to approve the agenda.
  - c. Seconded by Larry Johnston.
  - d. All in favor, motion passed.
3. Approval of Minutes
  - a. MOTION made by Vice President Keily to approve the minutes as presented.
  - b. Seconded by John Pearce.
  - c. All in favor, motion passed.
4. Additional Participation in M-RETS
  - a. President O'Connor discussed Ohio's and Michigan's interest in full participation within M-RETS.
  - b. Issue of subscribers from the respective states not being in the provisional category and wanting to join as electric providers within the subscriber category.
  - c. Issue of Michigan enhancements possibly needed.
  - d. This will be addressed during enhancement discussions of the subscriber sub-committee.

- e. MOTION made by Larry Johnston to allow Michigan and Ohio to fully participate within M-RETS as outlined in Section 2 in the Operating Procedures in effect as of January 1st, 2007 without additional enhancements to the system at this time.
  - f. Seconded by Susan Mackenzie.
  - g. All in favor, motion passed.
5. Operating Procedures and Subscriber Group processes was introduced by Vice President Keily.
- a. Groups currently meeting:
    - i. Verification
    - ii. MRETS Functionality
    - iii. Issues with Policy Implications
    - iv. State-specific Issues
    - v. Document Editing and Clean-up
  - b. Each group is putting together a draft document to propose to the Board.
6. Policy Development
- a. President O'Connor discussed the need to develop policies for gaining membership to MRETS and appointments to the MRETS, Inc. Board of Directors. s
  - b. Call for a committee to be composed of the following members:
    - i. Pat Keily
    - ii. Brian Rounds
    - iii. Chela O'Connor
7. ETNNA
- a. President O'Connor is currently MRETS's representative on the ETNNA Board, and expressed concern about M-RETS getting a work product out of ETNNA for the \$10k that M-RETS paid in membership dues.
  - b. M-RETS, Inc.'s membership expires at the end of 2009.
  - c. President O'Connor will continue to represent M-RETS, Inc. and inform them of M-RETS, Inc.'s concerns.
8. D&O Liability Insurance
- a. President O'Connor discussed the quotes she recently received and will forward out more information to the Board.
9. Proposed Enhancements to M-RETS
- a. Vice President Keily introduced the Proposed Enhancements on the Excel sheet circulated prior to the meeting.
  - b. He recommended the implementation of:
    - i. MRE-5
    - ii. MRE-15
    - iii. MRE-7
    - iv. MRE-8
    - v. Based on the broad implication across multiple states.
  - c. A discussion of how this will be paid for followed.
  - d. MOTION made by President O'Connor to have APX implement the above recommendations subject to the approval of the subscriber group with a cap on the cost not to exceed \$15,000.00 to be recovered by all subscribers to the M-RETS.
  - e. Seconded by Pat Keily
  - f. All in favor, motion passed.

10. Central Desktop was explained by Eric Schroeder
  - a. Mr. Schroeder will deploy the document sharing service before the next meeting.
11. Call for agenda items for the next meeting
  - a. None.
12. Next meeting will be early in February and President O'Connor will try to make this match up with the next subscriber group.
13. Adjournment
  - a. MOTION made by Pat Keily to adjourn the meeting.
  - b. Seconded by Larry Johnston
  - c. All in favor, motion passed.

*The meeting adjourned at 2:20 P.M.*

*Minutes submitted by Secretary, Brian Rounds with the assistance of Eric Schroeder*