**Board of Directors Meeting**

**December 10, 2012, 1:30-3:30 CST**

Via GoToMeeting at
<https://www3.gotomeeting.com/join/815541070>

Dial +1 (312) 878-3081, Access Code: 815-541-070

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| **ITEM** | **ACTION** | **PRESENTER** | **HANDOUT** | **TIME** |
| **Call to order and roll call**  |  | Deb |  | 1:30-1:35 |
| **Approve agenda and minutes**  | Decision | Deb | Draft agenda and minutes  | 1:35-1:40 |
| **Closed Session – Board, Officers and Staff only** |  |  |  |  |
| **Strategic Plan & Mission Statement** * Update on process, timing
* Review and approve draft mission statement
 | Decision | Strategic Planning Committee (Pat, Larry, Eric Jensen and Deb) | Strategic Planning Committee meeting notes, Draft mission statement | 1:40-1:55 |
| **2013 Annual Budget** * Brief review of current financials (for informational purposes only; not yet final for quarter)
* Review budget narrative
* Discuss draft annual budget
* Approve 2013 budget
 | Decision | Eric and Amy | Current Financial Reports, Budget Narrative and Draft 2013 Annual Budget | 1:552:55 |
| **Open Session** |  |  |  |  |
| **President’s Report*** Updates on key governance-related activities
 | Discussion | Deb |  | 2:55-3:00 |
| **2013 Annual Board Calendar*** Discuss & approve 2013 Annual Board Calendar
 | Decision | Amy & Deb | Draft 2013 Annual Calendar | 3:00-3:10 |
| **Management Report** | Discussion | Amy | Management report | 3:10-3:15 |
| **Executive Session**  |  |  |  |  |
| **Executive Director Annual Review*** E.D. 2012 Annual Review – process overview
* Update on development of E.D.’s 2013 objectives and operational workplan
 | Discussion |  | Executive Committee minutes, E.D. Annual Review Process Overview | 3:15-3:30 |
| **Adjourn** |  |  |  | 3:30 |

*Note: Please send future agenda item suggestions to Amy.*