Midwest Renewable Energy Tracking System, Inc.
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Subscriber Group Meeting Agenda

Dec. 5, 2012 1:00 – 3:00 pm CST

To register for this meeting
. Go to https://apxinc.webex.com/apxinc/j.php?ED=218096072&RG=1&UID=1441931882&RT=MiM3

Once the host approves your request, you will receive a confirmation email with instructions for joining the meeting.

Meeting objectives:

- Discuss and receive feedback on Subscriber Group Charter, platform upgrade, start-up fuel calculations, trainings
- Plan for leadership transition of Subscriber Group
- Guide structure and format of future group meetings

Objective	Agenda Item	Speaker	Time	Handout
	Welcome	Jamie Niccolls, Alliant Energy	**1:00-1:05**	
	Introductions - by stakeholder category	Everyone	**1:05-1:10**	
Discuss and receive feedback	**Board update** November 19 Board meeting • 2013 fee structure approved effective January 1 • REC retirement fees lowered and 2 new low volume account types created Dec 10 meeting preview • Draft 2013 Annual Budget • Draft Mission Statement	Pat Keily- WE Energies Larry Johnston – Southern Minnesota Municipal Power Agency Ron Franz, Dairyland Power Cooperative Dan Heim, Exelon/Constellation	**1:10-1:25**	

Discuss and receive feedback	**Executive Director Report**	Amy Fredregill	**1:25-1:30**	
Guide structure and format of group meetings	**Oct. 16 Meeting Follow-up** • Eval Form Summary • Request for additional feedback	Bryan Gower and Amy Fredregill	**1:30-1:35**	October 16 meeting Evaluation Form Summary
Guide structure and format of future group meetings	**Structure of Future Meetings** Discuss ideas including in-person all day meetings – possibly more educational in nature	Ron Franz and Jamie Niccolls	**1:35-1:45**	
Guide structure and format of future group meetings	**Subscriber Group Charter** Review and approve draft charter	Charter workgroup: Esther Case, Connie Peotter, Kari Clark, and Jamie Niccolls	**1:45-1:55**	Draft Subscriber Group Charter
Plan for leadership transition	**Subscriber Group leadership** • Nominations for Chair and Vice Chair • Discussion about future plans	Jamie Niccolls	**1:55-2:10**	
Discuss and receive feedback	**Training Update** • One-on-one registry demos available for new users	Bryan Gower	**2:10-2:15**	

Discuss and receive feedback	**Platform Upgrade** • Development Schedule overview • Timing of MRETS 11.0 release webinars and other training • Feedback and discussion	Lars Kvale and Bryan Gower – APX, Amy Fredregill	**2:15-2:30**	
Discuss and receive feedback	**Multi-fuel discussion** Discuss interpretation of Section 7.10 in Operating Procedures re: the treatment of start-up fuel that is non-renewable, especially now that Certificates for multi-fueled biomass facilities can be created based on different fuel types. Please be prepared to discuss your current process for incorporating (or not) start-up fuel into renewable allocation calculations.	Bryan Gower and Kari Clark	**2:30-2:40**	M-RETS Operating Procedures 7.10
Discuss and receive feedback	**Roundtable** Any other topics for whole group to discuss?		**2:40-2:50**	
Plan for leadership transition of Subscriber Group	**Volunteer Appreciation** Recognition of 2011-2012 Subscriber Group leaders	Deb Erwin and Amy Fredregill	**2:50-2:55**	
Discuss and receive feedback	**Next Meeting** 1st quarter, prior to compliance season	Jamie Niccolls and Amy Fredregill	**2:55-3:00**	
	Adjourn	Jamie Niccolls	**3:00**	

Thank you for your participation in M-RETS and your Subscriber Group!