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M-RETS Inc. Subscriber Group

Meeting Minutes

Dec 15, 2011 1:00-3:00pm CST

Via WebEx

<p>Welcome</p>	<p>Jamie Niccolls, Alliant Energy</p> <p>Jamie mentioned that based on feedback the Officers and board have heard from Subscribers, this meeting will incorporate some new ideas, agenda items and enhanced meeting content in an effort to be responsive to subscriber needs.</p>
<p>Introductions</p>	<p>Participants introduced themselves by account type. They include: Arlene Juracek (IL Power Agency), Candace Kreutzer (Manitoba Hydro), Chris Buoma (3 Degrees) , Connie Peotter (WPS), Dan Heim (Exelon), Dave DeCremer (WPPI), Eileen Maroney (Commonwealth Edison), Eric Schroeder (GPI), Esther Carrington (Central IA Power Co-op), Gary Garbe (MMPA), Jason Doerr (Basin), Jamie Niccolls (Alliant), Kari Clark (Xcel), Larry Johnston (SMMPA), Mike Mundy (Ameren), Pat Keily (WE Energies), Katherine Graham (NYSE Blue), Rachael Taerada (CRS), Ron Franz (Dairyland), Steve James (Madison Gas & Elec), Steve Landgraf (WPPI), Valerie Woods (NC Elec Membership Corp), Valy Groepfrich (WPPI), Bryan Gower (NYSE Blue), Amy Fredregill (M-RETS Inc.), Deb Erwin (WI PSC), (as well as several other unidentified callers whose names weren't posted)</p>
<p>Board update</p> <ul style="list-style-type: none"> -5 Annual Action Plan Teams -Board meetings <ul style="list-style-type: none"> -Nov. 3 -Nov.10 – EFEC Change Request -Dec. 5 	<p>Ron Franz- Dairyland Power Cooperative, Pat Keily- WE Energies, Larry Johnston – Southern Minnesota Municipal Power Agency, Kelly Snyder – ACES Power Marketing</p> <p>Ron reviewed the 5 Annual Action plan teams – Data, Import/Export, Nuclear/Emissions Free Energy Certificates (EFEC's), Subscriber Value and Management.</p> <p>Larry summarized the Nov 3 and 10 board meetings along with their associated approved minutes and Pat summarized the Dec 5 board meeting, the minutes for which have yet to be approved. The group discussed a subscriber question regarding tracking EFEC's and nuclear generation.</p>

<p>Subscriber Group Survey</p>	<p>Ron Franz, Dairyland</p> <p>Ron gave an overview of the board's plan for surveying the subscribers in 2012. We are looking for feedback on the best time of year for the survey. Most utility subscribers have suggested May since they will be done with the compliance period.</p>																					
<p>Executive Director Report</p>	<p>Amy Fredregill, M-RETS Inc.</p> <p>Amy gave an update regarding her activities in the last few months. Please let her know if you are travelling to the Twin Cities and are available for a future meeting. She is also trying to meet as many subscribers as possible while she is travelling. One recent opportunity to meet Subscribers was at the Renewable Energy Markets Conference in November where we hosted the first M-RETS Inc. Subscriber Reception with almost 20 participants from across the M-RETS footprint.</p> <p>We now have a lot of internal capacity and resources to meet subscriber needs with the Administrator and Executive Director so please let us know if we can do anything for you.</p>																					
<p>Enhancement Committee Report</p>	<p>Kari Clark, Xcel Energy, Committee Chair</p> <p>Kari explained the need for the committee arose from a negotiated item in the M-RETS Inc. contract with APX re: technical enhancements to the M-RETS system. As a result we have funds to manage. The committee, comprised of Kari, Valy Goepfrich, Jamie Niccolls and Pat Keily, wants the funds to bring value to the subscribers; please email Kari with ideas for enhancements. Ideas will also come from the upcoming survey. Kari will summarize ideas and report back to both the committee and the Subscriber Group.</p>																					
<p>Enhancement Budget and Development Timeline Update</p> <p>M-RETS 10.0 (January 2012)</p> <ul style="list-style-type: none"> • 0017 Update Certificate Inbox Display Fields • 0019 Add Facility Name to Emails • 0021 MRETS-Allocations 	<p>Bryan Gower, NYSE Blue</p> <p>Bryan reviewed the M-RETS 10.0 release that will be released by the end of January 2011, the approved enhancements being developed, and the budget for 2011 enhancement which is at \$21,128.50.</p> <table border="1" data-bbox="613 1465 1096 1766"> <thead> <tr> <th colspan="3">2011 Change Request Expenses (YTD)</th> </tr> <tr> <th>Change Request</th> <th>Release Date</th> <th>Expense</th> </tr> </thead> <tbody> <tr> <td>0012 Generating Unit Registration Report</td> <td>February 6th, 2011</td> <td>\$3131.10</td> </tr> <tr> <td>0013 Login Privileges</td> <td>February 6th, 2011</td> <td>\$9542.40</td> </tr> <tr> <td>0016 WI Hydro</td> <td>Nov 1st 2011</td> <td>\$6709.50</td> </tr> <tr> <td>0018 Issuance Fee Cap</td> <td>Nov 1st 2011</td> <td>\$745.50</td> </tr> <tr> <td></td> <td>Total</td> <td>\$20,128.50**</td> </tr> </tbody> </table> <p><small>**Originally reported as \$16,250</small></p>	2011 Change Request Expenses (YTD)			Change Request	Release Date	Expense	0012 Generating Unit Registration Report	February 6 th , 2011	\$3131.10	0013 Login Privileges	February 6 th , 2011	\$9542.40	0016 WI Hydro	Nov 1 st 2011	\$6709.50	0018 Issuance Fee Cap	Nov 1 st 2011	\$745.50		Total	\$20,128.50**
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<p>New Change Requests</p> <ul style="list-style-type: none"> • 0023 – Fuel Types 	<p>Bryan reviewed the Change Request submitted by Xcel. Kari Clark explained the idea behind the request was to give subscribers flexibility to track biomass certificates. Participants discussed their interest in differentiating biomass fuel types and sources. The fuel sources reflect the nuances of state regulations. M-RETS's fuel sources haven't been updated since M-RETS was launched. We discussed potential edits to the Change Request to ensure subscriber needs are being met.</p> <p>The Subscriber Group unanimously approved the change request which will be forwarded to the board. Subscribers are requested to send proposed biomass categories to Kari Clark at kari.clark@xcelenergy.com.</p>
<p>Workgroup: MISO QRE</p>	<p>Amy Fredregill</p> <p>Bryan Gower</p> <p>Impacted subscribers are requested to volunteer for a group that will meet once to develop a recommendation to the Subscriber Group that will in turn make recommendation to the M-RETS Inc. Board.</p> <ol style="list-style-type: none"> 1) Should the Operating Procedures establish MISO as the required QRE for all generators using MISO's control area settlement process? For those generators that do not use MISO's control area settlement process, the interconnecting utility or a third party reporting entity shall read and report the meter data. 2) Should MISO Report: <ol style="list-style-type: none"> a. Verified meter data or b. Full settlement data? <p>Ron Franz, Jamie Niccolls, and Kari Clark volunteered. Amy will send an email following the meeting so that subscribers not on the call have an opportunity to join.</p> <p>The group will talk about the history of the issue, involvement with MISO, a transition period, and other implementation recommendations.</p>
<p>2012 Subscriber Group Election process update</p>	<p>Jamie Niccolls and Ron Franz</p> <p>With the recent addition of staff, the M-RETS Inc. board is analyzing big picture issues for the organization such as clarifying roles of staff, the Administrator and Subscriber Group officers and how these individuals interface with each other and the board. It was suggested to hold off on a Subscriber Group election while the board gathers feedback from subscribers and clarifies roles and responsibilities. In the interim, Jamie and Ron are willing to continue their leadership roles for the Subscriber Group. Board chair Deb Erwin thanked them</p>

	for their service.
Pick 2012 Meeting dates (Assume 1:00):	<p>Jamie Niccolls and Amy Fredregill</p> <p>2012 scheduled dates are: Feb 28, May 17, Sep 14 and Dec 5. Depending on the results of the upcoming Subscriber Survey, the Sep. 14 meeting might be an in person meeting and would therefore last longer than 2 hours.</p>
Round table	<p>Jamie Niccolls</p> <p>No topics were raised.</p>
Feedback on meeting agenda and content	<p>Everyone</p> <p>New agenda format and meeting content were good. Liked to hear from the board re: their perspective on meetings beyond the written minutes.</p>
Adjourn	Jamie Niccolls adjourned the meeting at 2:55.

Minutes submitted by Amy Fredregill.