**Variance Request Form**

Account Holder

Provide a statement of why the Account Holder needs the variance

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Account Names and IDs for all accounts affected and a descriptions of their relationship to the M-RETS Account

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M-RETS Asset Names and IDs

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If data related: State vintage begin/end dates and why this date is appropriate

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An estimate of the number of RECs affected

Describe any steps you have taken to notify the appropriate regulatory body and attach any approval documents if necessary. If you have not notified any regulators, describe why that is not necessary in this instance.

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Please provide any additional information you believe would be helpful for M-RETS staff to understand the context of this request.

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Select and/or identify the specific section(s) of the OP for which a variance is needed. By signing this form, the account holder attests that apart from the requested variance(s) all other M-RETS procedures will be followed

[ ]  Section 7.4: “The M-RETS Administrator will not accept adjustments for generation reported which occurred more than two years prior to the current month or prior to the original 62 day reporting period under which the facility registration was approved by the M-RETS Administrator.”

[ ] Other:

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By signing below, the account holder attests that there has been no compliance or voluntary use or sale of the renewable generation, RECs or environmental attributes associated with the renewable generation for which the variance is requested.

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| Signature (of individual with the appropriate authority) |  | Date |

If the account holder is not the Facility Owner, provide attestation letters from the Facility Owner and all other related parties.